

REGULAR MEETING OF
THE HARTSVILLE/TROUSDALE COUNTY COMMISSION

<i>Jack McCall</i> <i>Chairman</i>	<i>Beverly Atwood</i> <i>Tommy Belcher</i>	<i>Brian Crook</i> <i>Will Dennis</i>	<i>Richard Johnson</i> <i>Judy Kerr</i>	<i>Amber Russell</i> <i>Lonnie Taylor</i>
<i>T. Bubba Gregory</i> <i>Pro Tempore</i>	<i>Shane Burton</i> <i>Alan Carman</i>	<i>Jerry Ford</i> <i>Chris Gregory</i>	<i>David Nollner</i> <i>Lesley Overman</i>	<i>David Thomas</i> <i>Steve Whittaker</i>
	<i>Grant Cothron</i>	<i>Landon Gulley</i>	<i>Mark Presley</i>	

MONDAY, AUGUST 28, 2023 | 7:00 P.M. | TC COMMUNITY CENTER

Work Session **Monday, August 21, 2023** | 7:00PM | TC Community Center

AGENDA

- 1. Open Court**
- 2. Invocation** – Mark Presley
- 3. Pledge to the American Flag** – David Nollner
- 4. Roll Call** – Rita Crowder, *County Clerk*
- 5. Approval of Minutes**
Minutes of the July 24, 2023 Commission meeting have been distributed.
- 6. Announcements**
 - Alpha Games Information (Gil Carter)
 - Thomas Harper retires from Planning Commission
- 7. Approval / Amendments to the Agenda**
- 8. Citizens' Response to Agenda Items**
If you wish to speak to the Commission about a matter on this month's agenda, please sign in at the podium. You will be called to address the Commission at the proper time.
- 9. County Mayor Report** – Jack McCall
- 10. Committee/Board Reports**
 - A. Executive – *Aug 1*
 - B. Emergency Services – *Aug 9*
 - C. Codes & Zoning – *Aug 10*
 - D. Finance Committee – *Aug 14*
 - E. Finance Committee – *Aug 21*
 - F. Public Works – *Aug 23*
 - G. *Other Reports*
- 11. Active Business**
 - A. **Appointments**
 - B. **Resolutions**
 - 1) **Resolution 2023-24-793** ECD Road Names | *Sunrise, Peaceful, Ivybrook*
 - 2) **Resolution 2023-25-794** Medical Training Assistance
 - C. **Ordinances**
 - 1) **Ordinance 295-2023-32** Amend Personnel Policy – Nepotism
 - 2) **Ordinance 296-2023-33** Amend Zoning Resolution Section 5.045

D. Budget Amendments

FUND 101 – COUNTY GENERAL

101-01GR	Senior Center: Grant Funding & Reserves	\$	17,940
101-02R	County Clerk: Office Equipment		186
101-03G	Election Office: Office Equipment		20,000

FUND 118 – AMBULANCE SERVICES

118-01	PRN positions	\$	26,000
--------	---------------	----	--------

FUND 141 – GENERAL SCHOOLS

141-01G	School Safety Grant	\$	56,497
---------	---------------------	----	--------

E. Notaries

- *County Clerk will present names at Commission meeting.
Notary applications are due by noon on the 4th Monday of each month.*

12. Other Business

13. Public Comment

14. Adjourn

MINUTES

JULY 24, 2023 - HARTSVILLE/TROUSDALE COUNTY COMMISSION MEETING

BE IT REMEMBERED, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Mayor Jack McCall, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, Grant Cothron, Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, T. "Bubba" Gregory, Landon Gulley, Richard Johnson, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, Lonnie Taylor, David Thomas, and Steve Whittaker.

1. **Open Court** - Detective Troy Calhoun

2. **Invocation** - Beverly Atwood

3. **Pledge to the American Flag** - Tommy Belcher

4. **Roll Call** - Rita Crowder, County Clerk - **20 PRESENT, 0 ABSENT**

5. **Approval of Minutes**

Motion this court approve these minutes as presented.

Motion by Brian Crook, Second by Chris Gregory

VOICE VOTE

MOTION CARRIED

6. **Announcements**

- Congratulations to Steve Whittaker on his retirement from the Sheriff's Dept. He has served over 27 years with the department. He was given a basket full of goodies to enjoy.
- Community Help Center will hold an open house on Aug. 28th beginning at 5:00. Would love for the commission to come by and show their support.
- The Hartsville Backpack Program will hold their annual Car Show this Saturday, July 29th at the Trousdale County High School.

7. **Approval / Amendments to Agenda Items**

Motion this court approve this agenda as presented.

Motion by Jerry Ford, Second by Judy Kerr

VOICE VOTE.

MOTION CARRIED

8. **Citizens' Response to Agenda Items**

Ashley Meador, James Keller, and Christopher Barber signed in to speak during Public Comment.

9. **County Mayor Report** - Jack McCall

- **Streetscape Project** - Ragan-Smith, the company working on this project, is working to push through a few change orders with TDOT so that this project can be signed off on. Once TDOT signs off, we can begin to make some changes such as the curbs in the downtown area.
- **Trane Company** - We received a letter from them apologizing for this install taking so long. They are planning to have a company come in clean the courthouse and make repairs on anything they may have torn up.
- **Multi-Modal Grant** - No movement from TDOT at this time.
- **Blue Cross** - Mayor McCall has been in contact with an individual that could apply for a project such as a pickle ball court or some sort of workout complex and be funded by Blue Cross/Blue Shield.

10. **Committee/Board Reports**

- A. **Personnel** - June 29, July 20
- B. **Law Enforcement** - July 10
- C. **Finance Committee** - July 17
- D. **Public Works** - July 19
- E. **Other Reports** - None

11. **Active Business**

A. **Appointments**

1) **Chamber of Commerce Board**

In lieu of Mark Presley declining the appointment, Shane Burton nominated Lonnie Taylor for this position. With no other nominations, Mayor McCall said he would entertain a motion to cease nominations and elect Mr. Taylor by acclamation.

Motion by T. (Bubba) Gregory, Second by Amber Russell

VOICE VOTE

MOTION CARRIED

B. Acknowledgement

1) Debt Obligation Report

- a) \$3.264M Refunding General Obligation
 - b) \$1.9M Education Note for TCES Roof and TCHS Fieldhouse
- **THESE WILL BE SPREAD ACROSS THE OFFICIAL MINUTES****

C. Resolutions

- 1) Resolution 2023-23-792 Surplus - Playground Equipment

Motion this court approve this Resolution.

Motion by Landon Gulley, Second by David Thomas

VOICE VOTE

MOTION CARRIED

D. Notaries

- Debra A. Morton

Motion this court approve this Notary applicant.

Motion by Amber Russell, Second by Chris Gregory

VOICE VOTE

MOTION CARRIED

12. Other Business - None

13. Public Comment

- **Ashley Meador** was concerned with the security and lighting at Keller's Bar and Restaurant. Her uncle, Jerry Bybee, was hit and killed after leaving the bar several weeks ago. This incident actually happened in Sumner County. She had contacted Debbie Keller and James Keller for footage from their parking lot and was told they had removed them when they transferred systems. She requested CAD records from 2019 through March 2023. She found it concerning that out of sixty-five incidences coming from Keller's, that only 23% were reported by the staff at Keller's. She would like to see this looked into and maybe better lighting and walkways be provided.
- **James Keller** responded to Ms. Meador's information, by letting everyone know that no cameras had been removed. He let them look at all of the footage that he had on his cameras. He said Mr. Bybee came into the bar at 4:15 and had only five shots between then and 9:00. He says it only takes one hour for every shot to leave your body. Mr. Keller has taken all the necessary classes and is certified to serve liquor anywhere in TN. He has spoken with the ABC representative involving this accident and gave them Mr. Bybee's receipt showing what he had ordered that night. They say they will get back with Mr. Keller, but at this time they don't think he did anything wrong. He stated that they do take keys when someone is too intoxicated to drive and he's let people sleep at his house next door, up to 20 at a time, when he felt like they shouldn't be driving. He claims that a lot of issues stem from the campground located right next door to their property with unauthorized campers parked there.
- **Chris Barber** commented that he and Mr. Bybee had been good friends for fifteen years and he was very sad this had happened. He also said that he purchased his property beside Keller's in 2011 with the intention of making it an RV park as his retirement dream. Up until the last year or so, they had been cordial and he had even done some excavation work for the Keller's. He brought with him a file of 911 calls involving the bar and only 1/3 of them had been made from the bar. He questioned the safety of this establishment.

14. Adjourn

Motion this court adjourn.

Motion by Landon Gulley, Second by Grant Cothron

VOICE VOTE

MOTION CARRIED

COMMITTEE MINUTES

July 2023

Hartsville/Trousdale County Planning Commission Regular Meeting

Meeting Minutes

July 10, 2023 - 7:00 P.M. – Trousdale County Community Center

Present: Heather Bay, Amanda Carman, Katie Dillon, Mitch Gregory, Thomas Harper, John Kerr, Rosalie Myhan, David Nollner, David Thomas, Cal Welch

Absent:

Others Present: Jack McCall

Roll Call

Chairman Kerr called the meeting to order at 7:00 P.M. and asked Amanda Carman to conduct a roll call.

Approval of Minutes

Chairman Kerr asked for a review of the June 12th, 2023 meeting minutes. David Nollner made motion to approve minutes. Seconded by Thomas Harper. None opposed

MOTION CARRIED

Changes to the Agenda – None

Public Hearing – None

Old Business – None

New Business

- **Welcome new members – Cal Welch and Katie Dillon**

John Kerr introduced Cal Welch and Katie Dillon who replaced Rhonda Keisling and Carol Pruitt.

DISCUSSION

- **Commercial Building Design Guidelines**

David Thomas spoke about his thoughts on presenting the guidelines that are being prepared into ordinances by the Planning Commission to the County Commission. Rosalie Myhan spoke about contractors contacting her office and offered to supply example materials so that we could show examples when referring to approved materials.

- **Codes and Zoning Discussion**

David Thomas had presented the commission with Cheatham County's regulation for 1st Amendment Protected Adult Entertainment. Trousdale County does not have regulations on this, nor did they opt-in to the state regulations. It was mentioned that any Adult Entertainment property could be placed inside any commercial property due to no regulations. David Nollner made the motion to approve the Trousdale County Resolution on management of Adult Entertainment and definitions to go along with ordinance and any concerns from the County Attorney may add. Seconded by Amanda Carman.

MOTION CARRIED

- **Closing Remarks from the Chair and Planning Office**

Rosalie Myhan presented to the Commission a copy of the software for the permitting, planning, and zoning software information. This software will help cut down paperwork for the office. It will allow inspectors that go out to a property, document issues, and send straight to the contractor on site. The planning and zoning information will be uploaded and allow people to see a property has been rezoned. The public will be able to go online and apply for a permit prior to meeting at the office for final review of the application and payment. Mrs. Myhan then presented to the Commission about building permits not completed. Once reviewing surrounding counties, she found that other counties ask for a deposit on building permits. Amanda Carman made the motion to send to the County Commission for an approval of a fee of \$1,000 for permits which would be refunded upon having their final inspection complete. Seconded by David Nollner.

MOTION CARRIED

Adjourn

David Nollner made a motion to adjourn, Seconded by Thomas Harper. None opposed

MOTION CARRIED

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

FINANCE COMMITTEE

JULY 17, 2023 | 6:00PM | TC COMMUNITY CENTER

MINUTES

Members Present: 4/5

Landon Gulley, Chair

Will Dennis

Bubba Gregory, Vice Chair

Jerry Ford

Members Absent: Beverly Atwood

Others Present: Amy Thomas, Hon. Branden Bellar,

The meeting was called to order at 6:00pm by Chairman Gulley. A quorum was determined with 5 members present.

Minutes from the June 20, 2023 regular meeting were reviewed.

Motion to accept the minutes as presented by Gregory; second by Ford.

Minutes accepted as presented.

Financial Statements

A. **Trustee Cash Balance | June 2023** Committee Reviewed the June 2023 Statement.

No concerns were noted. The numbers presented are an accurate representation of the cash balance ending June 30, 2023. This report does not represent the Fund balances.

B. **June 2023 Financial Summaries**

It is noted that the final numbers are not presented. Year End processes to close the books will be completed before August 31, 2023.

Ford asked about delinquent taxes. Clerk & Master is anticipating two tax sales this year.

Motion to accept the financial statements as presented by Gregory; second by Ford.

Statements accepted as presented.

C. **ARPA Statements as of June 30, 2023**

Statement of all appropriations to date was included in the agenda packet. The ARPA funds have a remaining balance of **\$482,452**.

Discussion Items

1. **Debt Obligation Reports**

These are the debt obligation reports that have been submitted and approved by the Comptroller for our two issuances: 2023 Refunding of the 2016 Bonds (EESI, CJC) and the 2023 School Obligation Note (TCES Roof, Field House). Per our Debt Management Policy these documents are to be sent to each member of the Commission. Also included was the amortization schedule of both items.

The final payment to Bank of New York Mellon for the 2016 Bonds was sent out last week and received on Friday. Both 2023 items are being financed by First Farmer's and Merchants Bank out of Columbia, TN.

2. **Wheel Tax**

Continuing discussions on the Wheel Tax. Commission needs to have a strong plan to present the item to the public listing the reasons and needs for this levy. A sunset date seems to be appealing to members of the public instead of leaving it open ended. The main questions are how much will be levied and what is being funded.

Any adjustments to the levy will need to be made in the same manner that the levy was originally passed. Areas that need to be funded are Jail/Law Enforcement, Schools, Emergency Services, and general funding. Committee discussed installing satellite locations for the Fire Department in the County.

Commissioner Nollner asked about using the funds for economic development as our industrial park area in town is full and cannot expand.

Discussion will continue over the next few months to get a plan together to present to the Commission. Commissioners are urged to talk with their constituents.

Public Comments – None

Adjourn: A motion to adjourn was made by Gregory; seconded by Dennis.

Adjourned at 6:40 pm

Minutes submitted by Amy Thomas

PUBLIC WORKS COMMITTEE MINUTES

Meeting Date: July 19, 2023, 6 p.m., Community Center

Present: Bubba Gregory, Chris Gregory, Landon Gulley, Lonnie Taylor, Mark Presley, Alan Carman, Public Works Director Cliff Sallee, County Mayor Jack McCall

Others Present: Callie White, unidentified member of Public Works staff

Chairman Bubba Gregory called the meeting to order.

Minutes of the June 13, 2023 meeting were reviewed. Motion to approve by Taylor, second by Presley. Motion approved.

Discussion opened on swimming pool season. Sallee reported that things are slowing down as end of pool season nears. He should have a financial summary by the first, maybe second week of August. New assistant in Public Works has been hired as well. B.Gregory asked about pool closing date, it is July 23. C.Gregory noted that committee had asked to have pool open last weekend of July, Sallee said there is not enough staff to do so. Taylor asked if all pool parties had been held. Sallee said yes, unless any unexpected storms in remaining days. If need be, department will roll booking over to 2024 (has been done in past w/ no issues).

Sallee said things have been better overall at pool this year. Pool will need some more chemicals as they do not seem to be lasting as long as in past years. No security issues this year, Sallee said two youths were kicked out early and the message seems to have gotten out.

Discussion turned to playground and upcoming LPRF grant. Sallee said he has talked to Amy Thomas about the fence and will begin removal in coming days. Removal of old play equipment is expected to begin once school starts. Equipment that is still good (swingsets, spring rockers) will be kept. Sallee asked if schools still want old equipment that will not be kept. Gulley said he has talked to TCES Principal Demetrice Badru and that the school does want old equipment. C.Gregory noted that committee voted in July to recommend that Commission declare old equipment as surplus but that it was not on July agenda. Gulley asked if anything not declared surplus would have to be listed on GovDeals website. Sallee said any items could be auctioned or sold as scrap if not surplus.

Sallee also noted Public Works staff has looked at gazebo currently in playground. They believe it will be difficult to move without it falling apart. If it is moved, committee will need to identify a new location. No decision on gazebo made.

B.Gregory presented brochure he received from Blue Cross Blue Shield on grant possibilities for parks, would like to see committee explore this in the future.

Discussion turned to courthouse repairs. Sallee said staff has finished ceiling tiles in all but two spots. Ceiling has been lowered in some areas, looks as good as can be. Courtroom has been cleaned, some technical work needs doing with video system to allow Commission to resume meeting there. Cleaning crew was supposed to be out this week, no sign of them yet. Sallee said PW staff can do work and bill the company if committee approves. Downstairs flooring will need sanding, some other work.

Taylor asked if county attorney needs to get involved, Sallee said he felt not yet. Sallee hopes to have everything wrapped up by second week of August to allow for meetings to resume there.

B.Gregory asked if county has to sign off on anything. Mayor McCall indicated that Trane does not want us in building until they have signed off. Sallee said county walkthrough may be necessary.

Sallee said company wants cord run to AC unit to allow for remote access but expressed concerns over potential for hacking into county files. He noted the Justice Center has to be disconnected at times for

this reason and wants to avoid county being charged for company to check out any small issues remotely. Taylor said it is possible to set up switch to limit any remote access to AC only and have firewall between county data with different IP address.

Gulley noted that we may be unable to hold anyone to account for delays since money was paid at beginning of project, asked if it is time to move on. Also asked when one year of service coverage started, when installed or when project ends? Sallee is not sure, some training on new system is still needed. B.Gregory asked if mayor has been in communication with Trane in recent days, McCall said he has not.

Sallee noted that new backhoe arrived last Friday. No word yet on new front loader truck, contacted them three weeks ago. Was supposed to take a month to put the chassis on, now has been two to three months. County has account to rent one if needed, but Sallee has not seen need to do so yet.

Sallee said he has some part-time high school students available to help with Public Works projects, asked if committee wants them to work on courthouse. Electrician also supposed to be in this week, some wires shorted out and need rewiring. Motion to approve use of part-time help at courthouse by Presley, second by Gulley. Motion approved.

Floor opened to public comment, none made.

Next meeting scheduled for Wednesday, August 23 at 6 p.m., site to be determined. Motion to adjourn by C.Gregory, second by Carman. Motion approved.

Minutes presented by Chris Gregory

RESOLUTIONS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION #2023-24-793

**A RESOLUTION TO ADD PRIVATE DRIVES TO THE OFFICIAL ROAD NAME LIST
FOR EMERGENCY SERVICES IDENTIFICATION**

WHEREAS, the Trousdale County Emergency Communications Board has the responsibility of assigning road names to county roads and private drives to better serve the public in emergency situations; and

WHEREAS, at its last quarterly meeting on August 9, 2023, the Board approved the naming or renaming of the below private drives.

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission meeting in regular session that the following private drives are named for the purpose of providing an accurate address location in the event of an emergency and in no way indicates that these are county-maintained roads:

SUNRISE LANE

– located at 615 East Main Street, Hartsville

PEACEFUL LANE

– previously named "Project Lane", located off Rogers Drive, Hartsville

IVYBROOK COURT

– located at 95 New Halltown Road

BE IT FURTHER RESOLVED that approval of this resolution shall in no way affect the ownership, control, access, or maintenance of the private drives or mail delivery.

Motion to approve: _____

Voice Vote

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

SUNRISE LANE

– located at 615 East Main Street, Hartsville

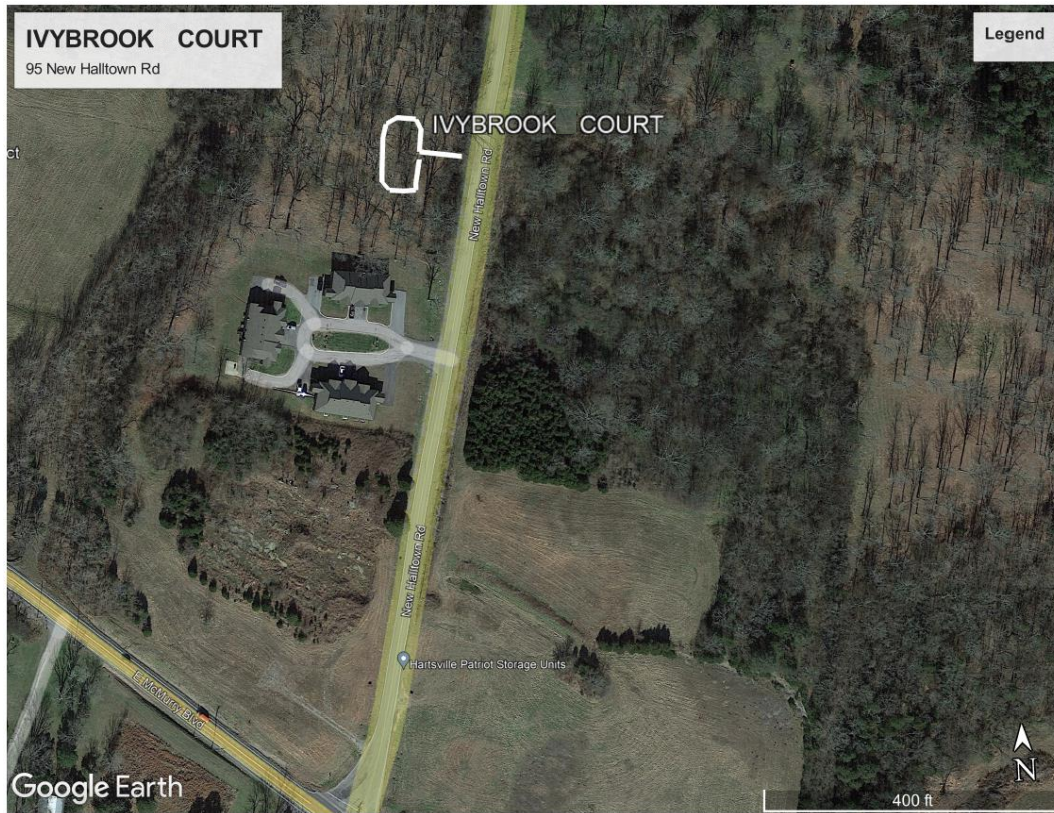


PEACEFUL LANE

– previously named "Project Lane", located off Rogers Drive, Hartsville



IVYBROOK COURT
– located at 95 New Halltown Road



HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

RESOLUTION # 2023-25-794

**A RESOLUTION AMENDING THE MEMORANDUM OF AGREEMENT FOR EDUCATIONAL ASSISTANCE BETWEEN
HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT AND
HARTSVILLE/TROUSDALE COUNTY EMS EMPLOYEES,
FIRE DEPARTMENT VOLUNTEERS, RESCUE SQUAD VOLUNTEERS, AND TROUSDALE COUNTY RESIDENTS**

WHEREAS, the Hartsville/Trousdale County Metropolitan Government (HTC) operates a county-wide Ambulance Service for the benefit of the county residents and others needing emergency medical treatment and transportation; and

WHEREAS, it is in the best interest for HTC Ambulance Service to have the most highly trained and qualified personnel available; and

WHEREAS, there is a critical shortage of available and trained medical personnel to staff the HTC Ambulance Service; and

WHEREAS, HTC has a Memorandum Of Agreement with HTC Ambulance Service Employees to provide financial assistance for employees desiring to attend EMT, AEMT and Paramedic classes. *(See attached Memorandum of Agreement)*; and

WHEREAS, it is the desire of the HTC Commission to include active volunteer members of the Fire Department and Rescue Squad as well as any Trousdale County Resident; and

WHEREAS, in return for financial assistance for said education assistance the applicant shall commit to employment with HTC Ambulance Service for a set period of time as stated in the Memorandum of Agreement in regular full time status or PRN status following the completion of the medical program, and the EMS Director shall sign a letter of intent to hire prior to the start of the classes to hire those persons receiving the educational assistance from HTC if they are not a current employee, subject to the application and hiring process of the County.

NOW, THEREFORE BE IT RESOLVED by the Hartsville/Trousdale County Commission that the attached Memorandum of Agreement shall be amended by adding language to include the volunteers of the HTC Fire Department and the HTC Rescue Squad and Trousdale County Residents as being eligible for the medical education assistance.

ATTACHMENTS: HTC EMS Memorandum of Agreement. Letter of Intent to Hire

Motion: _____

Motion to approve: _____

Voice Vote

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY MEDICAL EDUCATION ASSISTANCE
MEMORANDUM OF AGREEMENT

THIS AGREEMENT made and entered into this the _____ day of _____, 20____, by and between Hartsville/Trousdale County, Tennessee, hereinafter referred to as "Trousdale County", a political subdivision of the State of Tennessee, and _____ of _____, Tennessee, hereinafter referred to as the "Employee/Volunteer/Resident":

W I T N E S S E T H :

WHEREAS, Trousdale County operates an ambulance service in Trousdale County, Tennessee, Trousdale County desires that a certain percentage of employees of its ambulance service be paramedics, hereinafter referred to as "Paramedics", with the remainder of the employees being emergency medical technicians, hereinafter referred to as "EMTs", and advanced medical technicians, hereinafter referred to as "AEMTs"; and

WHEREAS, the State of Tennessee regulates and licenses Paramedics, AEMTs and EMTs, the state regulators require that all applicants for licensing of Paramedics, AEMTs and EMTs and successfully complete certain course work and testing procedures. This course work, testing, and licensing is done by the State of Tennessee.

THEREFORE, Trousdale County and the Employee/Volunteer/Resident covenant and agree as follows:

I. TERMS

The term of this agreement shall begin upon the date the Employee/Volunteer/Resident is licensed as a Paramedic, AEMT or EMT and shall extend thereafter until Employee/Volunteer/Resident has completed three (3) calendar years as a licensed Paramedic or one (1) calendar year as a licensed AEMT or EMT in full time status work or PRN status for the Trousdale County Emergency Medical Services. Current Trousdale County employees holding an EMT or AEMT license shall qualify for Paramedic classes. Other current Trousdale County EMS employees, Fire Department volunteers or Rescue Volunteers may qualify for AEMT or EMT classes. For such, Trousdale County agrees to cover the cost of tuition and books to the agency conducting the class as long as the Employee/Volunteer/Resident maintains an 80 average or above for that semester.

II. REPAYMENT BY EMPLOYEE/VOLUNTEER/RESIDENT

Employee/Volunteer/Resident is aware that Trousdale County shall expend sums of money training and licensing him/her. Should the Employee/Volunteer/Resident drop out of the certification program or fail to finish for any reason, then and in that event, Employee/Volunteer/Resident shall repay to Trousdale County the entire amount expended by Trousdale County for certification of the Employee/Volunteer/Resident and shall surrender all textbooks and materials acquired up to that point in his/her training.

Should the Employee/Volunteer/Resident be disciplined in such a fashion as his/her skills are restricted to the EMT level by the Medical Director for Trousdale County EMS, the Employee/Volunteer/Resident shall repay all funds paid by the County to that point.

Should the Employee/Volunteer/Resident fail the class and/or fail the licensing test, the Employee/Volunteer/Resident shall repay all funds paid by Trousdale County.

III. COSTS OF COLLECTION

Employee/Volunteer/Resident hereby agrees to pay all expenses of collection as set out above, including but not limited to all costs, legal fees, and court costs.

IV. AMENDMENTS

No amendment or modification shall be effective to amend or modify this contract unless same is reduced to writing and signed by both parties. Employee/Volunteer/Resident will be licensed by the State of Tennessee as a Paramedic, AEMT, or EMT no later than the _____ day of _____, 20____.

V. VENUE

The venue of any disputes whatsoever arising out of this contract shall lie only in the General Sessions Court or Circuit Court of Trousdale County, Tennessee, and shall be tried without a jury.

VI. NOTICES

Any notices required to be sent herein shall be sent U.S. Mail to the following addresses:

Hartsville/Trousdale County EMS
95 River Valley Drive
Hartsville, TN 37074

VII. MISCELLANEOUS

It is understood and agreed between the parties that the foregoing agreement is not a contract for employment, but rather an agreement to reimburse expenses should the Employee/Volunteer/Resident's employment terminate either voluntarily or by termination during the term of the foregoing contract.

Executed this _____ day of _____, 20____.

HARTSVILLE/TROUSDALE COUNTY

EMPLOYEE/VOLUNTEER/RESIDENT

Signature

Signature

Print Name

Print Name

Title

Title

STATE OF TENNESSEE
COUNTY OF TROUSDALE

Before me, the undersigned authority, a Notary Public in and for said state and county, the above Employee/Volunteer/Resident, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence, appeared and signed the agreement.

Witness my hand and official seal at office in Hartsville, Tennessee, on this the _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires:

**HARTSVILLE/TROUSDALE COUNTY MEDICAL EDUCATION ASSISTANCE
LETTER OF INTENT TO HIRE MEDICAL STAFF**

In consideration of payment for cost for EMT, AEMT, or Paramedic classes by Hartsville/Trousdale County Government, the Employee/Volunteer/Resident hereby agrees to sign a commitment to be employed in full time status or PRN status by HTC EMS after successfully passing the class and becoming licensed by the State of Tennessee and meeting the qualifications of the job being offered. The term of employment commitment shall be three (3) years for Paramedic training and one (1) year for EMT or AEMT training.

EMS Director hereby agrees to employ the below named individual for a position of Paramedic, AEMT, or EMT based on successfully passing the appropriate licensure level of the State of Tennessee. The individual must meet all hiring guidelines set by Trousdale County including but not limited to: evaluated for the job description, background check, pre-employment drug screen, pre-employment physical exam, and any other requirements established by Trousdale County for employees.

The Employee/Volunteer/Resident receiving these class payment benefits does hereby agree to the terms of the agreement and certifies that they can pass all pre employment evaluations currently used for Trousdale County employees.

HARTSVILLE/TROUSDALE COUNTY

EMPLOYEE/VOLUNTEER/RESIDENT

Signature

Signature

Print Name

Print Name

Date

Date

STATE OF TENNESSEE
COUNTY OF TROUSDALE

Before me, the undersigned authority, a Notary Public in and for said state and county, the above Employee/Volunteer/Resident, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence, appeared and signed the agreement.

Witness my hand and official seal at office in Hartsville, Tennessee, on this the _____ day
of _____, 20_____.

NOTARY PUBLIC

My Commission Expires:

ORDINANCES

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #295-2023-32

**AN ORDINANCE TO AMEND THE PERSONNEL POLICY/EMPLOYEE HANDBOOK FOR
HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**

WHEREAS, the Hartsville/Trousdale County Government is required to develop its own personnel and office policies; and

WHEREAS, our current Personnel Policies were passed by this body in August 2022 and amended April 2023; and

WHEREAS, these policies should be periodically reviewed, updated, and changed when necessary; and

WHEREAS, it is the desire of the Hartsville/Trousdale County Commission to present an updated version of the Personnel Policies for the employees of Hartsville/Trousdale County Government except those employees working for the School System and County Highway Department. These departments currently have their own personnel policies; and

WHEREAS, the policies have been reviewed and presented by the Personnel Committee.

NOW THEREFORE BE IT ORDAINED by the Hartsville/Trousdale County Commission meeting in regular session that the following sections be amended:

Section 1: Section VII, Item T Nepotism shall be amended to read as stated in the attachment to this ordinance.

See 'ATTACHMENT, Section 1'

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

Recommended by the Personnel Committee June 29, 2023 .

Public Hearing held on _____

	1M _____	Voice Vote	
First Reading:	2m _____		<i>Absent</i> ____ _____
	1M _____	Voice Vote	
Second Reading:	2m _____		<i>Absent</i> ____ _____

Approved:

Attest:

Jack McCall, Commission Chairman

Rita Crowder, County Clerk

'ATTACHMENT, Section 1'

Section VII – Miscellaneous Personnel Policies

T. NEPOTISM

1. For purposes of this policy, "immediate relatives" shall include a spouse, parent, child, sibling, stepchild, stepparent, grandchild, brother, sister, foster brother, foster sister, grandparent, mother-in-law, father-in-law, sister-in-law, brother-in-law, grandparent-in-law, other family members who resides in the same household, significant others, and significant others who reside in the same household.

2. The County's nepotism policy prevents immediate relatives from being in a direct supervisory line with respect to each other. In order to guard against these practices, the County prohibits employees who are relatives from being placed within direct supervision where one relative is responsible for supervising the job performance of work activities of another relative, including participation in a performance evaluation and excluding emergency situations which affect the health, safety or welfare of the public.

3. This policy does not apply to individuals hired prior to December 31, 2020 and will not be retroactively applied. However, a transfer of position of an employee hired prior to December 31, 2020 will be governed by this policy to the extent that such an employee will not be transferred to a position where it would constitute a violation of this policy.

Moreover, to avoid the appearance of favoritism or bias, the County strongly discourages dating, romantic, or intimate relationships between employees if one of the employees exercises supervisory control over the other employee. The County also strongly discourages married couples from working in the same department especially if one of the employees exercises supervisory control over the spouse. If such a situation should arise, the County reserves the right to transfer one or both employees and take any additional action that the County deems appropriate.

Couples married prior to the effective date of this policy will be encouraged to transfer but will not be required.

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #296-2023-33

AN ORDINANCE TO AMEND THE TROUSDALE COUNTY ZONING RESOLUTION

ARTICLE V ZONING DISTRICTS

BY AMENDING SECTION 5.045 M-1 GENERAL INDUSTRIAL DISTRICT

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the land use controls of Hartsville/Trousdale County include uses permitted by right or by special exception within specific zoning districts; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended this amendment to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION that the attached section be added to Article V of the Trousdale County Zoning Resolution:

***See Attachment 1: Article V, Section 5.045, Item C, Part 3
First Amendment Protected Adult Oriented Entertainment***

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

Favorably recommended by Planning Commission July 10, 2023

Favorably recommended by Codes & Zoning Committee August 10, 2023

Public Hearing to be held on _____ if passed at 1st reading

Motion:	_____	_____	_____
		1M _____	Voice Vote
First Reading:	_____	2m _____	Absent _____
		1M _____	Voice Vote
Second Reading:	_____	2m _____	Absent _____

Approved:	Attest:
_____	_____
<i>Commission Chairman</i>	<i>County Clerk</i>

Article V, Section 5.045, Item C

3. First Amendment Protected Adult Oriented Entertainment Businesses.

- a. The First Amendment and other provisions of the United States Constitution, as interpreted by the United States Supreme Court and other courts, require that Adult Oriented Entertainment Businesses, as defined by this resolution, are entitled to certain protections. Therefore, an Adult- Oriented Establishment shall be a conditional use in the M-1 General Industrial District and shall be a prohibited use in any other zoning district. The Adult Oriented Establishment may locate in the specified district only if all the requirements of this section and the applicable zoning district regulations are met.
- b. Definitions
 - i. **Adult Entertainment.** Any exhibition of any adult-oriented motion picture, live performance, display, or dance of any type, which has a significant or substantial portion of such performance, any actual or simulated performance of specified sexual activities, including removal of articles of clothing or appearing unclothed.
 - ii. **Adult Oriented Establishment.** Any commercial establishment, business or service or portion thereof, which offers, as its principal or predominant stock and trade, sexually oriented material or any combination or form thereof, whether printed, filmed, recorded or live and which restricts or purports to restrict admission to adults or any class of adults. Includes but is not limited to:
 - **Adult Book Stores.** Any corporation, partnership or business of any kind which has as its principal or predominant stock or trade, books, magazines or other periodicals and which offers, sells, provides or rents for a fee any sexually-oriented material which is available for viewing by patrons on the premises by means of the operation of movie machines or slide projectors; or any sexually oriented material which has a substantial portion of its contents devoted to pictorial depiction of sadism, masochism or bestiality; Or any sexually oriented material which has as its principal theme the depiction of sexual activity by, or lascivious exhibition of, the uncovered genitals, pubic region or buttocks of children who are or appear to be under eighteen (18) years of age.
 - **Adult Theaters.** An enclosed building used for presenting film presentations which are distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities for observation by patrons therein; and
 - **Adult Peep Shows.** Includes all adult shows, exhibitions, performances, or presentations which contain acts of depictions of specified sexual activities.
 - iii. **Specified Sexual Activities.** Means activities services or performances that include the following sexual activities and/or the exhibition of the following anatomical areas:
 - Human genitals in a state of sexual stimulation or arousal; or
 - Acts of human masturbation, sexual intercourse, sodomy, cunnilingus, fellatio or any excretory function, or representation thereof; or
 - Fondling or erotic touching of human genitals, pubic region, buttocks, or female breasts.
 - iv. **Sexually Oriented Material.** Any book, article, magazine, publication or written matter of any kind, drawing, etching, painting, photograph, motion picture film or sound recording, which depicts sexual activity, actual or simulated, involving human beings or human beings and animals, or which exhibit uncovered human genitals or pubic region

in a lewd or lascivious manner, or which depicts human male genitals in a discernibly turgid state, even if completely covered.

- c. Adult Oriented Entertainment Businesses shall be located:
 - i. at least one thousand (1,000) feet from any residential district line where a single-family residence is a principal use, playground lot line, public park lot line, or publicly owned recreation area; or
 - ii. at least one thousand (1,000) feet from any structure used as a residence, place of religious worship, public or private school, or "Youth-Facility" as defined in this resolution; or
 - iii. at least one thousand (1,000) feet from any other structure housing an Adult-Oriented Establishment.
 - iv. at least one thousand (1,000) feet from any structure housing an establishment which holds an alcohol beverage license.
- d. Distance requirements are to be measured in a straight line in any direction regardless of intervening structures, from the structure housing the Adult Oriented Establishment to the residential district boundary lines, to the lot line of any lot used for park, playground, or any structure listed in item c. i-iv above.
- e. The measurements from a structure shall be taken from the farthest point a structure extends in the direction of the measurement, including overhanging roofs or similar projections.
- f. For Adult Oriented Entertainment Businesses located in conjunction with other buildings such as in a shopping center, and clearly separate from other establishments, measurements shall be taken from the boundaries of the space occupied by the Adult Oriented Establishment.
- g. For any Adult Oriented Establishment located above ground level in a multi-story structure and clearly separate from other establishments within the structure, the distance measurements shall be taken from the ground floor public entrance/exit nearest the Adult Oriented Establishment (excluding emergency exits).
- h. Subsequent location of any establishments described in above item c. i-iv within the applicable distance requirement of an existing Adult Oriented Establishment does not constitute a violation of this resolution by the Adult Oriented Establishment.

BUDGET AMENDMENTS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-01 SC GRANT | RESERVES

| BUDGET AMENDMENT

2024-101-01GR

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-46140	Aging Programs - TCAD	\$ 8,000	
101-56300-719	Senior Center: Office Equipment		\$ 8,000
101-34635	Reserved Funding - Senior Center	9,940	
101-56300-732	Senior Center: Building Purchase		6,340
101-56300-724	Senior Center: Site Development		3,600
TOTAL		\$ 17,940	\$ 17,940

Purpose: Grant award from TN Commission on Aging and Disability (TCAD) \$8,000
Using reserve funding for landscaping and a new storage shed \$9,940 (Balance \$40,504)

Budget Amendment Total	\$ 17,940	\$ 17,940
-------------------------------	------------------	------------------

<i>As recommended by the Senior Citizens' Board</i>	<u>July 27, 2023</u>
<i>As recommended by the Budget & Finance Committee</i>	_____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2024-101-01GR approved by Commission on _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-02 CLERK OFFICE SUPPLIES

| BUDGET AMENDMENT

2024-101-02R

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-34515	Reserved Funding - County Clerk	\$ 186	
101-52500-719	County Clerk - Office Equipment		\$ 186
TOTAL		\$ 186	\$ 186

Purpose: *Using reserve funding for office equipment*

Budget Amendment Total

\$ 186

\$ 186

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____

Voice Vote *Absent* _____

Budget Amendment 2024-101-02R *approved by Commission on* _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-03 ELECTIONS GRANT

| BUDGET AMENDMENT

2024-101-03G

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-46190	General State Grants	\$ 20,000	
101-51500-719	Elections: Office Equipment		\$ 20,000
TOTAL		\$ 20,000	\$ 20,000

Purpose: *Using Secretary of State grant funding to purchase computers for office.*

Budget Amendment Total	\$ 20,000	\$ 20,000
-------------------------------	------------------	------------------

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** *Absent* _____

Budget Amendment 2024-101-03G *approved by Commission on* _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

118-01 EMS PRN FUNDING

| BUDGET AMENDMENT

2024-118-01

Request is hereby made to amend **Fund 118 Ambulance Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
118-55130-131	Ambulance Services: Medical Staff	\$ 26,000	
118-55130-169	Ambulance Services: Part Time / PRN Staff		\$ 26,000
TOTAL		\$ 26,000	\$ 26,000

Purpose: *Funding a line item specifically for Part Time / PRN staff*

Budget Amendment Total	\$ 26,000	\$ 26,000
-------------------------------	------------------	------------------

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** *Absent* _____

Budget Amendment 2024-118-01 **approved by Commission on** _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

141-01 SCHOOL SECURITY GRANT

| BUDGET AMENDMENT

(01)

2024-141-01

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
141-46980-PSSG	Other State Grants: Public Sch Security Gran: \$	56,497.55	
141-72620-790-PSSG	Maintenance of Plan: Other Equipment		\$ 56,497.55
TOTAL		\$ 56,497.55	\$ 56,497.55

Purpose: 141-72620 Maintenance of Plant - \$56,497.55 from Public Schools Security Grant for physical plant safety upgrades

Budget Amendment Total

\$ 56,497.55

\$ 56,497.55

As recommended by the Board of Education August 17, 2023

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____

Voice Vote Absent _____

Budget Amendment 2024-141-01 approved by Commission on _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK